National Archives of Japan

Session 2

Development of e-Government and Digital Records Management

◆ Programme ◆

Moderator: Simon CHU, Secretary General, EASTICA

10:00-10:05 Opening Remarks
Mitsuoki KIKUCHI, President, National Archives of Japan

10:05-10:25 Electronic Records Management in China: Present and Prospective
WANG Liangcheng, Director of Technical Department of the State Archives Administration of China

10:25-10:45 Seamless Flow of the Public Records: Spread of the Electronic Records Management System of Korea
KWAG Jeong, Assistant Director of Archival Information Division, National Archives of Korea

10:45-11:05 Progress of e-Government and Efforts for the Long-term Preservation of Electronic Records in Japan
Yasuhiko NAKAJIMA, Chief of the Service Section, Archival Affairs Division, National Archives of Japan

Shigeo SUGIMOTO, Professor, Graduate School of Library, Information and Media Studies, University of Tsukuba

11:35-12:00 Discussion and Q&A
Mitsuoki KIKUCHI
President, National Archives of Japan
Chairman of EASTICA

[Profile]

EDUCATION
Graduate study in Public Administration and Government, Political Science, International Relations at George Washington University and the American University (1971)
Bachelor of Law, University of Tokyo (1967)

EXPERIENCE
President of the National Archives of Japan (2001·Present)
Management and Coordination Agency, Prime Minister’s Office
  Vice-Minister (1999-2001)
  Deputy Vice-Minister for Administration (1997-1999)
  Director-General of Personnel Bureau (1996-1997)

FUNCTIONS WITHIN ICA
Chairman of EASTICA (2007·)
Vice-President of ICA (2005·)
Vice-Chair of EASTICA (2003·)
Director of EASTICA (2001-2003)
**Electronic Records Management in China:**
*Present and Prospective*

**WANG Liangcheng**

Director of Technical Department, State Archives Administration of China

[Profile]

**EDUCATION**

- Wuhan University of China, BSc in Chemistry (1978-1982)
- Master in Paper Science, University of Manchester Institute of Science and Technology (UMIST), UK (1989-1990)
- Ph. D. in Chemistry, University of Lancashire, UK (1990-1993)

**EXPERIENCE**

- Director, Department of Technology, SAAC (1999- )
- Deputy Director, Department of Technology, SAAC (1993-1999)
- Technology Division, SAAC (1988-1989)


He worked as a special assistant to Mr. Wang Gang, President of the International Council on Archives (ICA) from 1996-2000, and a member of the Program Committee of ICA from 2000-2004. He has been invited to give presentations to several international conferences and seminars including the 7th EASTICA Seminar on Electronic Archives Management Strategy (2000, Xiamen), the 14th SARBICA General Conference and Seminar (2004, Hanoi), and the 12th EASTICA Seminar on Vital Records Management and Disaster Planning (2005 Urumqi).
Seamless Flow of the Public Records:
Spread of the Electronic Records Management System of Korea

KWAG Jeong
Assistant Director of Archival Information Division,
National Archives of Korea

[Abstract]

This paper aims to introduce characteristics of the Electronic Records Management System (ERMS) which National Archives of Korea developed and spread. I will also share main issues raised in this course with other member countries of the ICA. I will cover the slides on the "Information Strategy Planning for the Records Management Innovation" in 2005 in order to understand the direction of the ERMS of Korea. I will then describe characteristics of this system from the perspectives of strengthening connection of systems and implementing on-line accession. I will talk about the classification and management of retention period, capturing through on-line, converting into preservation format, verification of certification, which are the key functions of the ERMS. In addition, I will comment on the main issues of electronic records management appeared in the course of building the system. The ERMS was spread over the whole central administrative institutions in 2007. Therefore, electronic records of these institutions will be extensively transferred into the ERMS from this year of 2008. The National Archives of Korea has set a foundation on which seamless flow through the whole life-cycle of records management from creation to preservation by implementation of the ERMS.

[Profile]

EDUCATION
Completion the doctor's course in Department of Archives and Information at Hankuk University of Foreign Studies (2006)

EXPERIENCE
Current position:
Assistant Director of Archival Information Division, National Archives of Korea
Main Work Experience:
Function Improvement of ERMS and operation support (2008)
Participation in "Spread of ERMS" Project (2007)
Progress of e-Government and Efforts for the Long-term Preservation of Electronic Records in Japan

Yasuhiko NAKAJIMA
Section Chief of Service, Archival Affairs Division,
National Archives of Japan

【Abstract】
I will make a report split into the following three sections. Firstly there will be an overview of the current situation regarding e-government in Japan. Secondly will be an introduction to the second report by a commission of the Cabinet Office that recommends a basic concept and policy directions concerning the long-term preservation of electronic records. Lastly is a report on the trend of efforts for the long-term preservation of electronic records, including research studies by demonstration experiments that the Cabinet Office and the National Archives of Japan are promoting now.

【Profile】

EDUCATION
Graduated from the doctoral course of the Graduate School of Political Science, Waseda University (1996)

EXPERIENCE
Chief of the Services Section, Division of Archival Affairs, National Archives of Japan (2004-Present)
Specialist for Archival Affairs, National Archives of Japan (2002-2004)
Lecturer, Faculty of Commerce, Yokohama City University (1996-2002)
Archives in a Networked Information Society: The Problem of Sustainability in the Digital Information Environment

Shigeo SUGIMOTO
Professor, Graduate School of Library, Information and Media Studies, University of Tsukuba

【Abstract】
National and regional governments have made significant efforts to utilize developments in network-based services and business processes, i.e. e-governments. Yet, the process of collecting information on governmental records and resources raises various concerns about long-term data preservation. This presentation will further discuss issues posed in the October 2007 Tokyo 8th General Conference of EASTICA about the problem of archival sustainability. The issues addressed in this presentation include fundamental models for digital archiving, the lifecycle of digital resources, as well as preservation and metadata technologies for long-term digital resource use.

【Profile】

DATE OF BIRTH
Born in 1953

EDUCATION
Ph.D. Kyoto University (1985)
ME and BE degrees in information science from Kyoto University

EXPERIENCE
Professor, Graduate School of Library, Information and Media Studies, University of Tsukuba (2002- Present)
Member of the Cabinet Office Study Committee for Management, Transfer, and Preservation of Government Records by Electronic Media (2005 - 2006)
Special member of the Subcommittee on Collection of Networked Electronic Publications of the National Diet Library (NDL) Legal Deposit System Council (2002 - 2005)
Professor, University of Library and Information Science (1999-2002)
Associate Professor, University of Library and Information Science (1986-1999)
Teaching Assistant, University of Library and Information Science (1983-1986)
Teaching Assistant, Faculty of Engineering, Kyoto University (1982-1983)
【Profile】

EDUCATION
University of Calgary, Alberta, CANADA  
BA (History) 1972; MA (History) 1975  
University of Western Ontario, London, CANADA  
MLIS (Master of Library and Information Science) 1987  
Manchester Municipal University, UK  
Postgraduate Diploma (Law) 2005, LLB (Hon) (Bachelor of Law) 2006

EXPERIENCE
Associate Professor, Department of History, Chinese University of Hong Kong (2007 - Present)  
Government Archivist and Director of the Hong Kong SAR Government Records Service (1990 - 2007)
Professional Activities:  
Course Director (Representing EASTICA) · Postgraduate Certificate Program in Archival Studies (Hong Kong University) (2003 – Present)  
Secretary General of EASTICA (1997 · Present)  
Secretary General of the UNESCO Asia Pacific Regional Committee for the Memory of the World Program (MOWCAP) (1998 · Present)  
Vice-Chairman of the International Advisory Committee for the UNESCO Memory of the World Program (2001 · 2005)  
Counselor in the Bureau of CITRA (Round Table Conference of the International Congress on Archives) (1999 · 2005)

PROFESSIONAL INTERESTS
Among Others:  
Promoting archives legislation in Hong Kong  
Promoting professional development for archivists in the East Asian region