



**Document Setting out the Practical Arrangements for the Collaboration between the Japan Center for Asian Historical Records and the British Library About the Collaboration, Publishing and Operation of an Internet Exhibition**

The Japan Center for Asian Historical Records of the National Archives of Japan ("JACAR") and the British Library ("BL") will jointly produce, operate and publish a JACAR special online exhibition ("Website") according to the articles below.

**1. Purpose of the Website**

The Website is intended to expand recognition of JACAR and BL, to deepen the understanding of their activities and to promote utilization of resources they provide. In Japanese and English, the Website will introduce woodblock prints and lithographs on the First Sino-Japanese War held by BL and documents on the War published online by JACAR.

**2. Production and Publishing of the Website**

**2-1. Responsibilities in Website production**

2-1-1. JACAR and BL jointly perform the following tasks:

- Making decisions about the Website

- Preparing a schedule

2-1-2. JACAR performs the following tasks:

- Creation of Japanese texts and provision of them to BL

- Creation and publishing of the Website

2-1-3. BL performs the following tasks:

- Creation of English texts based on the Japanese texts provided from JACAR and provision of them to JACAR

- Creation of digital images of woodblock prints and lithographs held by BL and arranging their related information including catalog data

- Provision of digital images of the woodblock prints and lithographs as well as their related information including catalog data to JACAR

**2-2. Website Publishing Period**

Publishing period is 5 years from the first publishing (scheduled in April 2014), and at the end of the initial term, the period is renewed automatically for successive 1 year terms as long as there is no problem raised with the renewal

**2-3. Copyrights**

2-3-1. JACAR holds the following copyright:

- The copyrights of the Website (excluding the digital images mentioned in 2-3-2 and 2-3-3)

2-3-2. About digital images of the documents held by JACAR:

- The images are handled by users in accordance with the regulations presented by "About Use of Document Images" on JACAR's Website

- A watermark is placed images to indicate that they are published through JACAR (as usual form)

2-3-3. About digital images of woodblock prints and lithographs held by BL:

- These images belong to the public domain, and Creative Commons Public Domain Mark (PDM) logo is attached to them

- Acknowledgments are attached to them to indicate that the originals of these images are held by BL (BL provides a form of the acknowledgments)

**3. Operation of the Website**

3-1. Website Management and Operation

- JACAR manages and operates the Website

- When a modification or content revision is needed on the Website after its first publication, JACAR carries out the modification or revision

3-2. User Inquiry Responses

- JACAR and BL principally respond to the various inquiries they receive themselves from users about Website content (excluding digital images mentioned below)

- JACAR and BL severally respond to inquiries they receive themselves from users about location information, copyrights and secondary use of the digital images placed on the Website and their originals

**4. Other Matters**

4-1. Expenses

4-1-1. JACAR bears the following expenses:

- Expenses to create Japanese texts and provide them to BL

- Expenses to create and publish the Website

- Expenses to manage and operate the Website

4-1-2. BL bears the following expenses:

- Expenses to create digital images of woodblock prints and lithographs held by BL and to arrange their related information including catalog data (the digital images are created in accordance with the rules in BL.)
- Expenses to provide the digital images and related information including catalogs to JACAR
- Expenses to create English texts and provide them to JACAR

4-2. JACAR and BL will consult each other when it is necessary to decide upon a matter not mentioned in this agreement

**Japan Center for Asian Historical Records, National Archives of Japan**

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